

NRI Community Services, Inc.

Online Privacy Policy

This document sets forth the *Online Privacy Policy* for this Web site, www.NRICommunityServices.org (*The Site*). If you do not agree to the terms outlined in this *Online Privacy Policy*, you should not access or utilize this Site. This *Online Privacy Policy* does not govern privacy practices associated with offline activities or other web sites to which this one may be linked.

Changes in Online Privacy Policy

All "personal information" ("personal information" defined herein as any information that identifies or can be used to identify, contact, or locate the person to whom such information pertains) collected and maintained by NRI Community Services (NRICS) will be handled in accordance with the conditions specified in version of the *Online Privacy Policy* in effect at the time that the data was collected.

NRICS reserves the right to change the *Online Privacy Policy* from time to time at its sole discretion, and will provide notice of material changes on the home page of *The Site*. If as the result of changes to the *Online Privacy Policy*, you want to alter the ways in which NRI Community Services is allowed to use your personal information, you may do so by following the procedure described in the section below titled "Updating your personal information and privacy preferences." You will be deemed to have been made aware of, and will be subject to, the changes to the *Online Privacy Policy* by your continued use of the Site after such notice has been posted for thirty (30) days.

Entities collecting personal information

Personal information on this *Site* is collected by NRI Community Services, a 501c3 not-for-profit community mental health and substance abuse treatment provider, with administrative offices at 800 Clinton Street, Woonsocket, RI 02895, and its telephone number is (401) 235-7000. NRI Community Services does not, and will not sell, trade, or otherwise make this Personal Information available to other entities or third parties under any circumstance except where required by law. It should also be noted that *The Site* contains links to other sites that may ask for personal information. In such instances the *Online Privacy Policy* applicable to the other site will govern the collection and use of your personal information.

Collection of personal information

As a visitor to this Site, you can engage in many activities without providing any personal information. In connection with other activities, such as subscribing to one of our newsletters, sending us an e-mail, or seeking an employment opportunity NRI Community Services may ask you to provide certain information about yourself by filling out and submitting an online form or resume. It is completely optional for you to engage in these activities. If you elect to engage in these activities, however, NRI Community Services may ask that you provide us personal information. Depending upon the activity, some of the information that we ask you to provide is identified as mandatory and some as voluntary. If you do not provide the mandatory data with respect to a particular activity, you will not be able to engage in that activity.

With the exception of personal information that is voluntarily provided by you, NRI Community Services does not, and will not employ any method of tracking or identifying individuals who access this site (e.g., spyware; adware; cookies; Trojan programs; IP Address logging software, etc.) other than the normal safeguards employed by the intrusion detection systems of the website host. When you submit personal information to NRI Community Services through this Site, you understand and agree that this information may be stored, processed, or transferred across state boundaries. One instance where this currently occurs is that a vendor of NRI Community Services is acting as the website host, and therefore information entered online is by default stored at the vendor's locale.

How the personal information you provide will be utilized

NRI Community Services collects your information to keep you informed about services, special events and occasional fund raising initiatives. NRI Community Services may collect information about the use of *The Site*; such as the types of services used and how many users we receive daily. This information is collected in aggregate form, without identifying any user individually. NRI Community Services may use

this aggregate, non-identifying statistical data for statistical analysis, marketing, or similar promotional purposes.

Your choices with respect to personal information

NRI Community Services recognizes and appreciates the importance of responsible use of information collected on this Site. Without your consent, NRI Community Services will not communicate any information to you regarding services, special events, or fund raising initiatives. There are other instances in which NRI Community Services may divulge your personal information. NRI Community Services may provide your personal information if necessary, in the good faith judgment of NRI Community Services, to comply with laws or regulations of a governmental or regulatory body or in response to a valid subpoena, warrant, or order or to protect the rights of NRI Community Services or others.

Updating your personal information and privacy preferences

You have the right to access and correct your personal information and privacy preferences at any time. You may also access and correct your personal information and privacy preferences (such as whether you wish to receive promotional communications from NRI Community Services) by either:

Mail: NRI Community Services, Attention: Webmaster, 800 Clinton Street, Woonsocket, RI 02895
Or,

Email: Webmaster@NRICommunityServices.org

Please include your name, address, and/or e-mail address when you contact us.

Privacy-related inquiries and complaints

NRI Community Services takes its users' privacy concerns seriously. If you believe that NRI Community Services has not complied with this *Online Privacy Policy* with respect to your personal information or you have other related inquiries or concerns, you may write to the NRI Community Services Privacy Officer at the address indicated above. In your letter, please describe in as much detail as possible the nature of your inquiry or the ways in which you believe that the NRI Community Services *Online Privacy Policy* has been violated. We will investigate your inquiry or complaint promptly. As stated previously, NRI Community Services is not responsible for the content or privacy practices of non-NRI Community Services Web sites to which the NRI Community Services Web site may link. You should review the Online Privacy Policy of these other sites before using them.